

Schema Tag	Details	Format	Example
<vendorID>	Vendor Number provided by TDOT	#####	100000382
<contractID>	Contract Number	CN###	CNU001
<payrollNumber>	Sequential Payroll Number	#	1
<payrollBeginDate>	Payroll Week Beginning Date	YYYY-MM-DD	2020-01-01
<payrollEndDate>	Payroll Week Ending Date	YYYY-MM-DD	2020-01-08
<fringeBenefitPaymentType>	How fringe benefits are being paid	Cash, Plan Funds, Plan Funds with Exceptions	
<lastName>	Last Name of Employee		Doe
<firstName>	First Name of Employee		John
<middleInitial>	Middle Initial of Employee		A
<PartialSsn>	TN Employee Identifier - unique way to specifically identify each reported employee across the state with a minimal probability of duplicate identifiers	"TN"<last 4 digits of SSN>"-<First two letters of first name><Birthday formatted MMDD>	TN2345-JO0715
<gender>	Gender of Employee	Male, Female	Male
<ethnicity>	Ethnicity of Employee	NATI, ASPA, AFRI, WHIT, HISP, ASIN, OTH	WHIT
<changeIndicator>	Indicator notifying TDOT if any of employee's information has changed since last imported	true/false	
<salariedEmployeeIndicator>	Indicator signifying if employee is salaried	true/false	
<craftCode>	Craft Code of Employee	###	100
<laborClass>	Labor Class of Employee	###	101
<projectID>	State Project Number (note: some projects have multiple state project numbers - if the contract you are submitting payrolls for has multiple project numbers, only one is required to be listed in the file)	#####-####-## OR #####-##-###	37070-3234-94 or 75S001-F8-002
<ojtProgramIndicator>	Indicator signifying if the employee is part of an OJT program	true/false	
<ojtWagePercentage>	Percentage of wage rate OJT employee is being paid (reference TDOT Special Provision 1240) Note: if <ojtProgramIndicator> is false, this tag is not required>	60.00, 75.00, 90.00	
<txl:amount> (for <straightTimeHourlyRate>)	Hourly rate for straight time work	#.###	20.000
<txl:amount> (for <overtimeHourlyRate>)	Hourly rate for overtime work	#.#####	30.0000
<txl:amount> (for all other tags)	Calculated amount for other currency tags	##.	250.00
<apprentice>	Indicator to signify if employee is part of an OJT program	true/false	
<apprenticeID>	Identifier assigned to employee for the apprentice program (reference TDOT Special Provision 1240) Note: if <apprentice> is false, this tag should be left blank>		

Schema Tag	Details	Format	Example
<apprenticeWagePercentage>	Percentage of wage rate apprentice is being paid (reference TDOT Special Provision 1240) Note: if <apprentice> is false, this tag is not required.	60.00, 75.00, 90.00	
<totalHours>		###	45.00
<straightTimeHours>	Total number of straight time hours worked	###	40.00
<overtimeHours>	Total number of overtime hours worked	###	5.00
<salariedHours>	Total number of salaried hours worked Note: if <salariedEmployeeIndicator> is false, this tag is not required.	###	
<totalClassificationSalariedHours>	Total number of hours worked during pay period for reported work classification	###	45.00
<laborHourDate>	Day in which hours are being reported	YYYY-MM-DD	2020-01-02