



Tennessee Basic Education Program - BEP

State Board of Education
1st Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, TN 37243-1050

This handbook lists the Basic Education Program (BEP) components and the cost specifications for each component. The components include both operating and capital outlay costs.

The BEP components serve as the basis for calculating the level of funding for each school system. While the components provide the basis for calculating the level of BEP funding for each local school district, the BEP does not prescribe specific levels of expenditures for individual components. Total costs are calculated by applying cost specifications to the districts' average daily membership.

Equalization shares responsibility among the local school systems and the state based on variations in the cost of delivering services to students and in relative fiscal capacity.

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INSTRUCTIONAL SALARY COMPONENTS (STATE SHARE = 70%)

COMPONENT	FUNDING LEVEL
REGULAR EDUCATION	1 per 20 ADM K-3 1 per 25 ADM 4-6 1 per 25 ADM 7-9 1 per 22.08 ADM 10-12
CAREER & TECHNICAL EDUCATION	1 per 16.67 career and technical education FTEADM
SPECIAL EDUCATION (number of students identified and served = I & S)	(Caseload Allocations) Option 1 91.0 Options 2 and 3 58.5 Options 4, 5 and 6 16.5 Options 7, 8, 9 and 10 8.5
ELEMENTARY GUIDANCE	1 per 500 ADM K-6**
SECONDARY GUIDANCE	1 per 350 ADM 7-12 (including CTE)**
ELEMENTARY ART	1 per 525 ADM K-6
ELEMENTARY MUSIC	1 per 525 ADM K-6
ELEMENTARY PHYSICAL EDUCATION	1 per 350 ADM K-4 1 per 265 ADM 5-6
ELEMENTARY LIBRARIANS (K-8)	.5 per school < 265 1 per school 265-439 1 per school 440-659 (+.5 assistant) 1 per school > 660 (+1 assistant)
SECONDARY LIBRARIANS (9-12)	.5 per school < 300 1 per school 300-999 2 per school 1,000-1,499 2 per school > 1,500 (+1 per add'l 750)
ELL INSTRUCTORS	1 per 20 EL Students I&S
ELL TRANSLATORS	1 per 200 EL Students I&S

INSTRUCTIONAL SALARY COMPONENTS (STATE SHARE = 70%)

COMPONENT	FUNDING LEVEL
PRINCIPALS	.5 per school < 225*** 1 per school > 225
ASSISTANT PRINCIPALS ELEMENTARY	.5 per school 660-879 1 per school 880-1,099 1.5 per school 1,100-1,319 2 per school > 1,320
ASSISTANT PRINCIPALS SECONDARY	.5 per school 300-649 1 per school 650-999 1.5 per school 1,000-1,249 2 per school > 1,250 (+ 1 per add'l 250)
SYSTEM-WIDE INSTRUCTIONAL SUPERVISORS	1 per < 500 total ADM 2 per 500-999 total ADM 3 per 1,000-1,999 total ADM 3 per > 2,000 total ADM (+ 1 per add'l 1,000)
SPECIAL EDUCATION SUPERVISORS	1 per 750 special education I & S
CAREER & TECHNICAL EDUCATION SUPERVISORS	1 per 1,000 Career & Technical education FTEADM
SPECIAL EDUCATION ASSESSMENT PERSONNEL	1 per 600 special education I & S
SOCIAL WORKERS	1 per 2,000 total ADM**
PSYCHOLOGISTS	1 per 2,500 total ADM**
RESPONSE TO INSTRUCTION AND INTERVENTION (RTI)	1 per 2,750 total ADM (minimum 1 per system)

INSTRUCTIONAL BENEFITS COMPONENTS (STATE SHARE = 70%)

COMPONENT	FUNDING LEVEL
STAFF INSURANCE *	\$7,038.78 per BEP position for insurance
STAFF BENEFITS *	7.65% of BEP salary for FICA and Medicare
STAFF RETIREMENT *	10.46% of BEP salary per licensed position OR 7.75% of BEP salary per classified position for TCRS

CLASSROOM COMPONENTS (STATE SHARE = 75%)

COMPONENT	FUNDING LEVEL
K-12 AT-RISK	\$885.75 per identified at-risk ADM. Funded at 100% at-risk.
DUTY-FREE LUNCH	\$12.25 per total ADM
TEXTBOOKS	\$77.50 per total ADM
CLASSROOM MATERIALS & SUPPLIES (includes fee waiver)	\$ 80.75 per regular ADM \$157.75 per career & technical education FTEADM \$ 36.50 per special education I & S \$47.15 per Academic exit exam (12 th grade) \$18.00 per Technical exit exam (1/4 CTE)
INSTRUCTIONAL EQUIPMENT	\$64.25 per regular ADM \$99.75 per career & technical education FTEADM \$13.25 per special education I & S
CLASSROOM RELATED TRAVEL	\$14.50 per regular ADM \$50.50 per career & technical education FTEADM \$17.25 per special education I & S
CAREER & TECHNICAL CENTER TRANSPORTATION	For participating systems to transport students to career & technical center attended part of the day
TECHNOLOGY	\$41.32 per funded ADM \$40 M distributed on ADM basis
NURSES	1 per 3,000 total ADM (minimum 1 per system)
INSTRUCTIONAL ASSISTANTS	1 per 75 ADM K-6
SPECIAL EDUCATION ASSISTANTS	1 per 60 special education I & S in Options 5,7,8
SUBSTITUTE TEACHERS	\$61.75 per total ADM
ALTERNATIVE SCHOOLS	\$3.75 per total ADM K-12 plus \$33.25 per ADM 7-12 (including CTE)

NON-CLASSROOM COMPONENTS (STATE SHARE = 50%)

COMPONENT	FUNDING LEVEL
SUPERINTENDENT	1 per county****
SYSTEM SECRETARIAL SUPPORT	1 per system < 500 2 per system 500-1,250 3 per system 1,251-1,999 3 per system 1,999 and above, plus 1 for each additional 1,000 ADM
TECHNOLOGY COORDINATORS	1 per system with one additional for each 6,400 ADM
SCHOOL SECRETARIES	.5 per school < 225 1 per school 225-374 1 per 375 per school > 375 (plus 1 per each additional 375)
MAINTENANCE & OPERATIONS	100 square feet per total K-4 ADM 110 square feet per total 5-8 ADM 130 square feet per total 9-12 ADM Total sq ft x \$3.44/sq ft***** 1 custodian per 22,376 calculated sq ft
NON- INSTRUCTIONAL EQUIPMENT	\$26.50 per total ADM
PUPIL TRANSPORTATION	Allocated to systems that provide transportation. Formula established by Commissioner of Education. Based on number of pupils transported, miles transported, and density of pupils per route mile
STAFF BENEFITS AND INSURANCE	\$6,569.53 per BEP position for insurance OR \$9,854.29 for superintendent and technology coordinator; plus 7.65% of BEP salary for FICA and Medicare. Add 10.46% of BEP salary per superintendent and technology coordinator OR 7.75% of BEP salary per classified position for TCRS
CAPITAL OUTLAY	100 sq ft per total K-4 ADM x \$139.41/sq. ft. 110 sq ft per total 5-8 ADM x \$140.00/sq. ft. 130 sq ft per total 9-12 ADM x \$147.84/sq. ft. Add equipment (10% of sq ft cost) Add architect's fee (7% of sq ft cost) Add debt service (20 yrs @ 6.00%) Divide total by 40 yrs = annual amount

SALARIES USED IN BEP CALCULATIONS

Teachers and Other Licensed Personnel

The BEP allocation for salaries for each school system is based on:

The number of each type of position generated by the cost components

The current salary unit cost for instructional personnel = \$47,150

Average annual superintendent salary = \$112,900 per county

Other Personnel

Average annual library/instructional assistant salary = \$23,500

Average annual custodian salary = \$25,300

Average annual school secretary salary = \$33,000

Average annual system secretary salary = \$42,200

FOOTNOTES

** If a system within a county having more than one system does not have enough pupils to qualify for a position, the relevant county totals are used and each system receives a pro rata share based on its proportion of total relevant enrollment. If county totals are not sufficient to generate a position, the county is allocated one position and each system is allocated a pro rata share of the position based on its proportion of the relevant enrollment.

***Elementary schools < 100 are not allocated a principal.

****One superintendent is allocated for each county. If there is more than one school system in a county, each system receives a pro rata share based on its proportion of total county ADM.

*****For purposes of calculating benefits and insurance: for maintenance add 60% of sq. ft. cost to salary allocation; for pupil transportation add 45% of amount to salary allocation. Apply calculated rate (insurance, FICA, TCRS) for classified personnel as specified to 60% or 45% of allocation, respectively.