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**Public Records Requests, Rule 0520-15-01**

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**The Background:**

Public Chapter 712 of 2018 amended T.C.A. § 10-7-503 to require state governmental entities to promulgate rules regarding public records requests no later than January 1, 2019. To comply with this new law, this final read item converts the State Board's Public Records Policy 1.500 into a rule and aligns the rule with the law.

The only change between first and final reading has been the addition of the use of the Public Records Request Response Form developed by the Office of Open Records Counsel (OORC) when responding to public records requests.

**The Recommendation:**

The State Board staff recommends approval of this item on final reading.