

MEETING MINUTES
TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS

DATE: January 21, 2022
TIME: 9:00 A.M.
LOCATION: Health Related Boards Conference Center
Iris Room, 665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Dr. Mark Loftis, LADAC, Chair
Dr. Jane Abraham, LADAC, Secretary
Ms. Britney Baker, LADAC
Mr. Terry Kinnaman, LADAC

ABSENT BOARD

MEMBERS: Mr. Major McNeil, Citizen Member

STAFF

PRESENT: Diana Hunley, Unit Director
LaTonya Shelton, ASA3
Paul Richardson, Associate General Counsel

Ms. Diana Hunley, Unit Director called the meeting to order at 9:00 a.m. Ms. Hunley determined that a sufficient number of members were in attendance to constitute a quorum. Members were advised to identify themselves before they spoke. The meeting was then turned over to Dr. Jane Abraham Chair of the Board.

Election Of Officers

Dr. Jane Abraham nominated Dr. Mark Loftis to be the chair of the Board and Mr. Terry Kinnaman seconded the motion. The motion carried.

Dr. Mark Loftis nominated Dr. Abraham to continue as the Secretary of the Board and Mr. Terry Kinnaman seconded the motion. The motion carried.

Minutes

Mr. Terry Kinnaman made the motion to approve the July 16, 2021, meeting minutes and Dr. Jane Abraham seconded the motion. The motion carried.

Mr. Terry Kinnaman made the motion to accept the October 15, 2021 meeting minutes and Dr. Jane Abraham seconded the motion. The motion carried.

Office of General Counsel (OGC)

Conflict of Interest

A circumstance in which a Board member's individual interest impairs or impedes, or gives the appearance of impairing or impeding, his or her ability to make full, unbiased decisions or to provide full, unbiased service to the Board.

Litigation

OGC currently has no open cases concerning the Board of Alcohol and Drug Abuse Counselors. There are no Orders nor cases to hear today.

Rules

Chapter 1200-30-01 Rules Governing Licensure of Alcohol and Drug Abuse Counselors is currently being revised.

Mr. Paul Richardson explained the process of a Rule Review to the Board.

Office of Investigations

Currently year to date there are eight (8) complaints are opened. Ms. Dorsey Luther also informed the Board that it will be someone other than herself that will attend the meeting.

Administrative Report

Ms. Latonya Shelton stated there are 500 licensees; six (6) level one application; eleven (11) level two applications; and four (4) reciprocity applications.

Ms. LaTonya Shelton stated nine (9) licenses have been issued; one (1) retired; five (5) expired; six (6) qualified clinical supervisors; fifty (50) renewals. Ms. LaTonya Shelton informed the Board there were ten (10) renewed through revenue, four (4) cash office and thirty-six (36) online renewals.

Ms. Latonya Shelton stated the next meetings are April 4, 2022, July 15, 2022, and October 21, 2022.

Ratify newly licensed/reinstated applications

Dr. Jane Abraham made a motion, seconded by Ms. Britney Baker, to approve the following newly licensed applicants. The motion carried.

Level 1

Emily Henderson
Jason Silletto

Level 2

Carly Bervoets
Nichelle Foster

Jeremy Garner
Cordell Johnson
Joshua Kaplan
Richard Edward Lear
Myron Russell Proctor

Voluntarily Retired

Gary Phillip Donley

Mr. Terry Kinnaman made a motion the Board draft a letter to send to all LADAC from this point forward receive a letter from the board thanking them for their service. After a brief discussion and without a second this motion did not pass.

Continuing Education Program

After a lengthy discussion with Ms. Misty Leitsch, BBA BSW, Executive Director, Tennessee Suicide Prevention Network. The training courses are approved through TAADAS.

Rules

The board reviewed and accepted the revised rules with changes from November 28-29, 2021 and December 14-15, 2021. The rules will now be sent for internal review.

New Board Business Discussion

Dr. Jane Abraham made the motion to accept the new forty (40) question jurisprudence exam presented by Dr. Frances Patterson on November 29, 2021. Ms. Britney Baker seconded, and this motion carried. Ms. Diana Hunley informed the board that the exam can be given online by sending the applicant a link. Also give the applicants the links to study references/resources. The new exam will be available in an online format as well as paper. The online version will be timed but not timed out. Dr. Jane Abraham made the motion to make the exam available online and the exam will be timed but not timed out. Ms. Britney Baker seconded the motion. Mr. Terry Kinnaman made the motion that the exam can be taken three times. Ms. Britney Baker seconded the motion. This motion passed.

With no other business to conduct, the meeting was adjourned at 1:19 p.m. The next meeting is April 4, 2022 at 9:00 a.m. at 665 Mainstream, Ground Floor, Nashville, Tennessee

These minutes were ratified at the July 15, 2022, Alcohol and Drug Abuse Counselor Board meeting.