

MEETING MINUTES
TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS

DATE: October 21, 2022
TIME: 9:00 A.M.
LOCATION: Health Related Boards Conference Center
Poplar Room, 665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Dr. Mark Loftis, LADAC, Chair
Dr. Jane Abraham, LADAC, Secretary
Ms. Britney Baker, LADAC
Mr. Terry Kinneman, LADAC
Mr. Major McNeil, Citizen Member

STAFF

PRESENT: LaTonya Shelton, ASA3
Paul Richardson, Associate General Counsel

Ms. LaTonya Shelton, Administrative Services Assistant 3 called the meeting to order at 9:12 a.m. Ms. Shelton determined that enough members were in attendance to constitute a quorum. Members were advised to identify themselves before they spoke. The meeting was then turned over to Dr. Mark Loftis Chair of the Board.

Minutes

The Board agreed to table the July 15, 2022, meeting minutes until the next scheduled meeting.

Office of General Counsel (OGC)

Conflict of Interest

A circumstance in which a Board member's individual interest impairs or impedes, or gives the appearance of impairing or impeding, his or her ability to make full, unbiased decisions or to provide full, unbiased service to the Board.

Litigation

OGC currently has two (2) open cases concerning the Board of Alcohol and Drug Abuse Counselors. There are no Orders nor cases to hear today.

Rules

Chapter 1200-30-01 Rules revision Governing Licensure of Alcohol and Drug Abuse Counselors are currently in internal review.

Office of Investigations

Ms. Jaime Byerly informed the Board that current year to date there are seven (7) new complaints, five (5) are opened and nineteen (19) closed.

Financial Report

Keeyona Love, fiscal manager reviewed the Financial Report for the ending fiscal year June 30, 2022, actual revenue and expenditures. The Board total expenditures of \$83, 105.52. The ending fiscal year 2022 financial report indicated the Board Fee Revenue totaled \$93,290.00, current year net \$10,184.48 with a cumulative carryover of \$144,731.71. Ms. Keeyona Love stated the cumulative carryover does not exceed two times the three-year average of operating expenditures.

Administrative Report

Ms. Latonya Shelton stated there are 534 licensees; nine (9) level one application; three (3) level two applications; and four (4) reciprocity applications.

Ms. LaTonya Shelton stated nineteen (19) licenses have been issued; one (1) retired; four (4) expired; five (5) qualified clinical supervisors; sixty (60) renewals. Ms. LaTonya Shelton informed the Board there were thirteen (13) renewed through revenue, one (1) cash office and forty-six (46) online renewals.

Ms. Latonya Shelton stated the next meeting are January 20, 2023; April 21, 2023; July 15, 2023 and October 20, 2023.

The Board requested to change the meeting dates to the second Friday. Ms. Shelton state the new dates are as follows:

January 13, 2023, April 14, 2023; July 14, 2023 and October 13, 2023

Ratify newly licensed/reinstated applications

Dr. Jane Abraham made a motion, seconded by Mr. Terry Kinnaman, to approve the following newly licensed applicants. The motion carried.

Allison, Porter Reginald Sr	level 1
Anderson, Stephanie Sue	level 2
Baskette, Paula Jane	level 2
Benson, Robert Green III	level 1
Boolos, John	level 1
Brogdon, Karen Marie	level 2

Davidson, Conner	level 1
Fuller, Alan	level 2
Hudson, Stanley	level 1
Lane, Adam Jerone	level 2
Long, Curtis Lee	level 1
Ludwig, John Charles	level 1
Mccord, Margaret Laine	level 2
Oliver, Thaddeus Dr.	level 2
Roddy, Paul D	level 1
Self, Sarah	level 2
Smith, Katelyn	level 2
Vgbesea, Sarah Ann	level 1

Mr. Terry Kinnaman made a motion to ratify the reinstatement(s), seconded by Mr. Major McNeil, to approve the following newly licensed applicants. The motion carried.

Cunningham, Susan D.

Application Review

Mr. Terry Kinnaman requested that Leslie Sharpe application is tabled for further review of the submitted training hours.

Dr. Loftis reviewed the following application files for approval to sit for the Level II written exam or approval by reciprocity.

Dr. Jane Abraham made a motion to approve Kimberly Zimmerman by reciprocity and Mr. McNeil seconded the motion.

Mr. Major McNeil made a motion to approve Brian Schafer to sit for the Level II written exam and Dr. Jane Abraham seconded the motion.

Mr. Terry Kinnaman made a motion to approve Vinisha Narwani to sit for the Level II written exam and Mr. Britney Baker seconded the motion.

Dr. Abraham reviewed the following application files for approval to sit for the Level I written exam.

Dr. Abraham made a motion to approve Patricia Jared to sit for the Level I written exam and Mr. McNeil seconded the motion.

Dr. Abraham made a motion to approve John Mckeigney to sit for the Level I written exam and Mr. McNeil seconded the motion.

Dr. Abraham made a motion to approve Robert Alexander Jr. to sit for the Level I written exam and Mr. McNeil seconded the motion.

Ms. Baker made a motion to approve the names below to sit for the Level I or Level 2 written exam and Dr. Abraham seconded the motion.

Ms. Baker made a motion to approve Cynthia Brewer to sit for the Level I written exam and Dr. Abraham seconded the motion.

Ms. Baker made a motion to approve Nicholas Astore to sit for the Level I written exam and Dr. Abraham seconded the motion.

Ms. Baker made a motion to approve Oyeronke Faleke to sit for the Level II written exam and Dr. Abraham seconded the motion.

Continuing Education Programs

Mr. Mike Coupe, LADAC II, QCS requested permission from the Board to provide 8 Domain trainings for his staff located at the Place of Hope. Mr. Coupe will use the curriculum materials from NAADAC 8 Domain Training. After a brief discussion, Mr. Major McNeil made a motion to approve the 8 Domain training courses and Ms. Britney Baker seconded. The motion carried but Mr. Terry Kinnaman recused himself.

Continuing Education Waiver

Mr. Harold Bates, Sr. requested a continuing education waiver for 2020 and 2021 calendar year. The waiver is requested due to several health reasons. After the Board read and discussed Mr. Bates's waiver request letter Mr. Major McNeil made a motion to approve the continuing education waiver and Ms. Britney Baker seconded.

New Board Business Discussion

Dr. Loftis reminded everyone about the Journey Together Conference was held August 29, 2022 and a great experience and impressive.

With no other business to conduct, the meeting was adjourned at 10:19 a.m. The next meeting is, at 9:00 a.m. at January 13, 2023 665 Mainstream, Ground Floor, Nashville, Tennessee

These minutes were ratified at the April 14, 2023, Alcohol and Drug Abuse Counselor Board meeting.