

## TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS

**DATE:** October 9, 2015  
**TIME:** 9:00 A.M.  
**LOCATION:** Health Related Boards Conference Center  
Poplar Room, 665 Mainstream Drive  
Nashville, TN 37243

### **BOARD MEMBERS**

**PRESENT:** Susan Cunningham, LADAC, Chair  
Hilde Phipps, LADAC, Secretary  
Sherry Butler, LADAC  
Karen Dennis, LADAC  
Major McNeil, Citizen Member

### **STAFF**

**PRESENT:** Teddy Wilkins, Unit Director  
Caroline Tippens, Assistant General Counsel  
Nichelle Dorroh, Office of Investigations  
Barbara Maxwell

Ms. Cunningham called the meeting to order at 9:00 a.m. A roll call vote was conducted and all Board members were present.

### **MINUTES**

Upon review of the July 17, 2015 minutes, Ms. Butler made a motion, seconded by Mr. McNeil, to approve the minutes as amended by adding Ms. Dennis as being absent that day. The motion carried.

### **OFFICE OF GENERAL COUNSEL**

Ms. Tippens stated there are no open cases in OGC. Ms. Tippens said the rule amendments went into effect June 25, 2015 and that any future proceedings will be conducted under the new rules.

Ms. Tippens said there are two (2) open complaints in OGC and asked the Board members to submit names of licensed LADAC's, in good standing, to Investigations for potential consultants.

Ms. Tippens said the next legislative session will not begin until January 2016 and she has not received any bills pertaining to the Board.

### **Office of Investigations**

Ms. Dorroh said there are currently three (3) open complaints against Alcohol and Drug Abuse Counselor in Investigations.

Ms. Dorroh stated that one (1) individual is compliant but her name will remain on the currently monitored practitioners list until her expired license has been reinstated.

### **Administrative Report**

Ms. Maxwell reviewed the Administrative Report stating there are currently three hundred and eighty-nine (389) licensed Alcohol and Drug Abuse Counselors, one (1) retired and three (3) expired.

Ms. Maxwell said forty-two (42) licensees renewed their licenses from July 17, 2015 to October 5, 2015 and that thirty-eight percent (38%) of the renewals were online.

Ms. Maxwell said they have received one (1) application for Level I licensure, four (4) applications for Level II licensure and two (2) for reciprocity.

Ms. Wilkins stated that Unit 1 and Unit 2 now have call centers in which applicants, or licensees, can call to speak with licensing technicians who can look up application information and answer general questions. Ms. Wilkins said if the caller needs more specific information they can be transferred to the Board Administrator.

Ms. Wilkins said the number is 615-741-5735.

Ms. Wilkins said the new application, which includes Level I and II, is now on the Board's web site and urges all applicants to use the new application.

Ms. Butler made a motion, seconded by Ms. Dennis, to have Ms. Wilkins do a **push** notification to licensees who have opted in for e-mail correspondence. The motion carried.

### **Ratify Newly Licensed**

Ms. Dennis made a motion, seconded by Ms. Butler, to approve **Rodney S. Brewer** for licensure as a Level I Alcohol and Drug Abuse Counselor. The motion carried.

Ms. Butler made a motion, seconded by Ms. Phipps, to approve **Kenneth Garber** for licensure as a Level I Alcohol and Drug Abuse Counselor. The motion carried.

## **Applicant Interview**

**Reico Hopewell** attended the meeting, at the Board's request, to discuss the results of his criminal background check.

Upon discussion, Ms. Dennis made a motion, seconded by Ms. Phipps, to approve Mr. Hopewell to sit for the Level I written and oral examinations and give him until the April 15, 2016 meeting to successfully pass both examinations and be upgraded to a Level II licensee. The motion carried.

The Board thanked Mr. Hopewell for attending the meeting and sharing his background with the Board.

**Shaun McComas** attended the meeting, at the Board's request, to discuss the results of his criminal background check.

Upon discussion, Ms. Phipps made a motion, seconded by Ms. Dennis, to approve Mr. McComas to sit for the Level I written and oral examinations pending receipt of a letter from West Virginia regarding completion of his drug court and receipt of his mandatory practitioner profile. The motion carried.

The Board thanked Mr. McComas for attending the meeting and sharing his background with the Board.

**Melinda Mendez-Scott** attended the meeting to discuss the results of her oral examination and six month extension granted by the Board at the April 2015 meeting. Ms. Mendez-Scott said she sat for the exam in June, but failed, and was denied by the Board administrative office to sit for the exam in September 2015.

Ms. Tippens stated the letter allowing Ms. Mendez-Scott a six (6) month extension did not specify how many times she could take the exam.

Ms. Tippens said Rule 1200-30-01-.08(4)(b)3. states that should the applicant fail a second oral examination, the Board shall deny licensure pursuant to Rule 1200-30-01.07 and that the applicant must then retake the written examination if the applicant reapplies.

Ms. Tippens said the Board issued a policy statement January 27, 2012 waiving the requirement that an applicant re-take the written examination for all applicants re-applying due to failure of a second oral examination.

Upon discussion and review of the recording from the April 2015 meeting, Ms. Butler made a motion, seconded by Mr. McNeil, to allow Ms. Mendez-Scott to sit for the December oral exam and grant her an extension until that time. Ms. Butler further moved that if Ms. Mendez-Scott failed the December exam she must reapply for licensure. Ms. Dennis recused herself from voting. The motion carried.

**Israel Melton** attended the meeting, at the Board’s request, to discuss the results of his criminal background check.

Upon discussion, Ms. Butler made a motion, seconded by Ms. Dennis, to approve Mr. Melton to sit for the Level I written and oral examinations. The motion carried.

The Board thanked Mr. Melton for attending the meeting and sharing his background with the Board.

**Oral Exam Results**

Ms. Butler made a motion, seconded by Ms. Phipps, to approve the September 12, 2015 oral exam results for the following applicants:

<b>Joe Dabbs</b>	<b>Pass</b>
<b>Lucinda Moore</b>	<b>Pass</b>
<b>Megan Newton</b>	<b>Pass</b>
<b>Bobby Jo Yokley</b>	<b>Pass</b>

The motion carried.

**Review and consider approval of the following continuing education courses**

Upon review of the continuing education courses offered by **Casey Wilson Consulting**, regarding the “Eight (8) Domain Trainings” and “Train the Trainer”, Ms. Butler made a motion, seconded by Ms. Phipps, to approve the courses. The motion carried.

Upon review of the continuing education course offered by **Anita Bradford** regarding the three (3) hours in Counseling Ethics, Ms. Butler made a motion, seconded by Mr. McNeil, to approve the course. Ms. Dennis recused herself. The motion carried.

**Report from Richard Kinnaman, LADAC**

Mr. Kinnaman stated that he was requested by the Board to form a Task Force to review the rules. Mr. Kinnaman said the members are Michelle Squires, LADAC, Liz Gates, LPC/MHSP, David Cunningham, LADAC, John York, TAADAS and an LCSW from East Tennessee.

Mr. Kinnaman said they have had several phone meetings and discussions and hope to provide a full report to the Board at the January 8, 2016 meeting.

Ms. Cunningham asked that she be invited to attend the phone call meeting.

**Agreed Citation**

Upon review of the Agreed Citation for **William E. Amburgey** for failure to obtain the required continuing education for the 2013/2014 audit period, Mr. McNeil made a motion, seconded by

Ms. Butler, to approve the signed citation, \$100 fine and compliance with the continuing education deficiency. The motion carried.

### **Application Review**

Upon review of the Level II application of **Carol Cherich**, Ms. Dennis made a motion, seconded by Ms. Butler, to approve Ms. Cherich for licensure by reciprocity. The motion carried.

Upon review of the Level II application of **Angie Tinnon**, Ms. Dennis made a motion, seconded by Mr. McNeil, to approve Ms. Tinnon to sit for the written examination. The motion carried.

Upon review of the Level I application of **Charles Harper**, Ms. Dennis made a motion, seconded by Mr. McNeil, to approve Mr. Harper to sit for the written examination. The motion carried.

Upon review of the Level I application of **Kevin Daggett**, Mr. McNeil made a motion, seconded by Ms. Dennis, to approve Mr. Daggett to sit for the written examination pending receipt of a certified copy of his birth certificate. The motion carried.

Upon review of the Level II application of **Shilo Satran**, Mr. McNeil made a motion, seconded by Ms. Butler, to approve Ms. Satran to sit for the written examination. Ms. Dennis recused herself. The motion carried.

Upon review of the Level II application of **Jamie Ivy**, Mr. McNeil made a motion, seconded by Ms. Butler, to approve Ms. Ivy for licensure by reciprocity. The motion carried.

Upon review of the Level II application of **Angie Hosteller**, Mr. McNeil made a motion, seconded by Ms. Butler, to approve Ms. Hosteller to sit for the written examination. The motion carried.

Upon review of the Level II application of **Antwon Bailey**, Ms. Cunningham made a motion, seconded by Ms. Butler, to approve Mr. Bailey for licensure by reciprocity. The motion carried.

Upon review of the Level I application of **Emory Young**, Ms. Cunningham made a motion, seconded by Mr. McNeil, to approve Mr. Young for licensure. The motion carried.

Upon review of the Level I application of **Philandis Porter**, Ms. Butler made a motion, seconded by Ms. McNeil, to request that Ms. Porter appear before the Board to discuss her criminal background check and submitting a letter from her probation officer. The motion carried.

Upon review of the Level II application of **Kilene Akerson**, Ms. Butler made a motion, seconded by Ms. Phipps, to approve Ms. Akerson for licensure pending receipt of a passport size photograph. The motion carried.

Upon review of the Level II application of **Charles Stalling**, Ms. Butler made a motion, seconded by Mr. McNeil, to approve Mr. Stalling to sit for the written examination. The motion carried.

Upon review of the Level II application of **Ann Levecchia**, Ms. Phipps made a motion, seconded by Mr. McNeil, to approve Ms. Levecchia to sit for the written examination. The motion carried.

Upon review of the Level II application of **Bruce Wilks**, Ms. Phipps made a motion, seconded by Ms. Dennis, to approve Mr. Wilks to sit for the written examination. Ms. Butler recused herself. The motion carried.

Upon review of the Level I application of **Mary H. Rodgers**, Mr. McNeil made a motion seconded by Ms. Dennis, to approve Ms. Rodgers for licensure. Ms. Butler recused herself. The motion carried.

Mr. Anton Bailey thanked the Board for the work they do and asked if he needed to wait for a letter to commence his practice.

Ms. Wilkins said Mr. Bailey will receive a go-to-work letter and should receive his certificate within two weeks.

Mr. Paul Hart, LADAC/ QCS, addressed the Board asking for clarification of the Level II license.

Ms. Tippens stated that each person currently licensed in good standing, before January 1, 2016, shall be licensed as a Level II Licensed Alcohol and Drug Abuse Counselor with no additional fees or requirements.

Mr. Hart asked if Mr. Hopewell, Mr. McComas and Mr. Melton could be given an extension of time to be grandfathered in; as they were requested at the July 17, 2015 meeting to attend today's meeting to discuss their criminal background checks which delayed their application process by three months.

Ms. Butler asked if they could write a policy statement to extend the grandfathering period for applicants required to appear before the Board.

Ms. Tippens suggested not having a policy statement to extend the grandfathering period and grandfather applicants on a case by case basis.

Ms. Cunningham proposed a motion to extend the grandfathering period for Mr. Hopewell, Mr. McComas and Mr. Melton until the April 15, 2016 meeting to successfully pass both examinations and be upgraded to a Level II licensee.

Ms. Butler approved the motion, seconded by Mr. McNeil. The motion carried.

Mr. Hopewell thanked the Board for their hard work and approving his application.

### **Other Board Business**

Ms. Wilkins asked if a Board member could come to the Board office to review files prior to the meeting dates.

Ms. Tippens stated the board consultant, once appointed, could review application files.

The Board asked that this discussion be tabled until the next meeting.

Ms. Wilkins asked that Board members send her suggestions for a new board consultant.

### **Adjourn**

With no other Board business to conduct Ms. Butler made a motion, seconded by Mr. McNeil, to adjourn at 2:04 p.m. The motion carried.

These minutes were ratified on January 29, 2016 at the Tennessee Board of Alcohol and Drug Abuse Counselors meeting.