

SWC# 563 Lab Supplies (Omnia) **Contract Information and Usage Instructions**

Contract Period: This contract begins on April 8, 2024. The current contract period is until June 30, 2025 and the final end date is April 7, 2029.

Summary/Background Information: This statewide contract is for Lab Supplies. This contract is through the Omnia Partners cooperative and is with Fisher Scientific. If you are looking for the contract with VWR, please refer to the usage instructions for SWC 562. That is a separate contract. **SWC 563 is for Fisher Scientific only.**

Omnia Partners website: <https://www.omniapartners.com/suppliers/fisher-scientific/public-sector/contract-documents#contract-591>

State Contact Information

Contract Administrator:

DeRenne Raley
Category Specialist
Central Procurement Office
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Additional State Contacts:

Laitin Beecham
Team Lead
Central Procurement Office
p. 615-291-5794 c. 615-626-4960
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Vendor Contact Information:

Company name: Fisher Scientific Company LLC
Edison Contract Number: 82244

Supplier Contact:

Amanda Biggs
Industry Director, Academic Segment
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Thermo Fisher Scientific
300 Industry Drive
Pittsburgh, PA 15275

Usage Instructions:

- You may place orders through SmartShop or do a standard purchase order.
 - This contract is a Statewide Contract and is open to local governments and all Authorized Users.
 - There is no minimum order on this contract.
 - Shipping and Delivery term (from Master Agreement)
- f. **Freight Terms.** All Products (including Franchise Products and Third Party Products) shall be delivered FOB (Freight on Board) Destination with standard freight and handling charges absorbed by Seller. Rush delivery charges shall apply as described in Clause 5.i. UC and Participating Public Agencies shall be responsible for all white glove delivery costs. For UC, LSG Third Party freight costs shall be as negotiated by UC and LSG and transacted through Seller. LSG Third Party freight for UC shall not be absorbed by Seller. All Third Party freight costs to be absorbed by Seller for Participating Public Agencies. Non-Standard delivery costs for any items over \$100,000 (i.e. any delivery costs outside of carrier charges for transport) shall be borne by UC or Participating Public Agency. Minimum order charges will not apply for any Products provided where a supplier of any Third Party Product has a minimum order charge that Seller is not reasonably able to negotiate away, then Seller shall communicate this to UC prior to order placement for that Product.
- g. **Standard Delivery Requirements.** Seller shall endeavor to supply supplier-stocked Products on a next Business Day basis in respect of (i) electronic orders placed before 2pm PST, and (ii) telephone orders placed before 4pm PST. Where delivery of any product requires a longer lead time for delivery or applicable installation, Seller will quote the relevant lead time to UC at time of order confirmation.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:
<http://tn.gov/generalservices/article/agency-reference-material>.

Billing and Payment Instructions:

Follow your agency specific rules for bill and payments.

Asset and Inventory Management:

Not Applicable