

SWC# 563 Laboratory Supplies **Contract Information and Usage Instructions**

Contract Period: This is a cooperative statewide contract between the State of Tennessee and NASPO ValuePoint. The State signed participating addendums with two (2) of the contracted suppliers, Fisher Scientific and VWR. The State executed participating addendums with VWR on April 1, 2016 and Fisher Scientific on August 11, 2016. The master agreements have been extended through September 30, 2023.

Summary/Background Information:

The NASPO contract was established to provide multiple states with a source of laboratory supplies. This cooperative contract was entered into by the State to meet the end user needs and expectations at the best value.

State Contact Information

Contract Administrator:

DeRenne Raley
Category Specialist
Central Procurement Office
(615) 251-5173
DeRenne.Raley@tn.gov

Vendor Contact Information:

Vendor Name:	VWR International Inc
Contract:	49150
Vendor Number:	1441
Vendor Contact:	Lewis McMillan
Phone:	(678) 288-3150
Fax:	(484) 881-5697
Email:	Lewis_McMillan@vwr.com

Vendor Name:	Fisher Scientific Company LLC
Contract:	51339
Vendor Number:	397
Vendor Contact:	Please see attached chart for agency contact
Escalation Contact	Eric Van Denburg
Phone:	949-842-9685
Email:	Eric.vandenburg@thermofisher.com

Special Instructions:

- Minimum Order - None (VWR); \$50 (Fisher Scientific)
- Payment Terms - Net 30 days
- Available to local governments and other authorized users of statewide contracts.
- Contact the supplier to set up an account.
- The VWR & Fisher Scientific Catalogs are available through TNSmartShop in Edison.
- Fisher Scientific – products marked as “Encompass” on Fisher’s website are 3rd party products not covered under the NASPO Master Agreement. For Encompass products, please do not attribute the contract and utilize the agency’s local purchase authority to make the purchase.
- Fisher Scientific – They have been approved to implement a fuel surcharge in compliance with Master Agreement MA16000234-1, section 9.4.9.

Billing and Payment Instructions:

Follow your agency specific rules for billing and payments.

Fisher Lab Supplies Agency Contacts: Please see the embedded excel sheet for your agency’s contact from Fisher Scientific. If you do not hear back from your contact on any questions and/or quote request after 5 business days, please escalate the request to Fisher’s escalation point of contact listed above.