

SWC# 393 Electronic Fingerprinting Services **Contract Information and Usage Instructions**

NOTE: Always check the following website to ensure you are looking at the most recent usage instructions: <http://tn.gov/generalservices/article/cpo-statewide-contract-usage-instructions>

Contract Period: October 1, 2022 – June 6, 2027

Summary/Background Information: The RFP for Electronic Fingerprinting Services was conducted and managed by TBI in Spring 2016. The State's Contractor for Electronic Fingerprinting Services, Morpho USA, collects fees directly from State agencies and takes out their fee and federal fees. Morpho USA then returns state fees from the agencies back to TBI. This Edison Contract is set up as a "dummy" statewide contract, so that the other user agencies such as Safety and Mental Health can directly pay Morphotrust. Additional Contract and solicitation documents can be found under the TBI Contract (Edison #50133). All previous versions of this Edison contract were "dummy" contracts for the prior TBI contract with Morphotrust.

Note that Idemia is the parent company of Morpho USA. The supplier invoices via Idemia letterhead. Although Morpho USA is the main supplier name, Idemia is also entered as a reference name in the addresses tab with Billarica MA and Franklin TN addresses in the supplier portal.

State Contact Information

TBI

Yeselin Pendleton, Assistant Director CJIS
Tennessee Bureau of Investigation
615-744-4136
Yeselin.pendleton@tn.gov

Central Procurement Office

Zohreh Hurd
Category Specialist, Central Procurement Office
(615) 741-2026
zohreh.hurd@tn.gov

Vendor Contact Information:

Morpho USA Inc. (Idemia)

Edison Contract #: 76295

Bruce Charles, Sr. Program Manager

Mobile: (404) 473-2832

Bruce.Charles@us.idemia.com

Corporate address:

11951 Freedom Drive, Suite 1800

Reston, VA 20190

Emergency Call Procedures:

Enter applicable emergency call procedures in this section.

Usage Instructions:

The most current Contract Document can be found at: [Supplier Portal Contract Documents](#)

Please use this link to access services: <https://tn.ibtfingerprint.com/>

Contract Pricing*

Item ID	Description	Price
1000199817	Scheduling, Processing, Submission of Applicant Prints including Mandated Fee for Applicants	\$ 37.15
1000199818	Scheduling, Processing, Submission of Applicant Prints including Mandated Fee for Volunteers	\$ 33.15
1000199819	Scheduling, Processing, Submission of Applicant Prints including Mandated Fee for International Adoptions	\$ 23.90

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

Billing and Payment Instructions:

- **F.O.B. Destination (Statewide Contract)-** All state agencies, local government agencies and authorized non-profit enterprises located within the State of Tennessee.
- **Freight F.O.B. State and Local Government Agencies (Dock)**
All quotations shall be F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded onto the receiving dock of any state agency and, when applicable, any local government agency or authorized corporation within the State of Tennessee, with all charges for transportation and unloading prepaid by the vendor/contractor.

- **Net 30**