



STATE OF TENNESSEE
DEPARTMENT OF CORRECTION

**REQUEST FOR PROPOSALS # 32901-31247
AMENDMENT # 14
FOR INMATE COMMUNICATIONS AND RELATED
SERVICES**

DATE: September 15, 2021

RFP # 32901-31247 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (Central Time Zone)	DATE
1. RFP Issued		July 31, 2020
2. Disability Accommodation Request Deadline	2:00 p.m.	August 5, 2020
3. Mandatory Pre-Response Conference	2:00 pm	August 6, 2020
4. Notice of Intent to Respond Deadline	2:00 p.m.	August 7, 2020
5. Written "Questions & Comments" Deadline	2:00 p.m.	September 8, 2020
6. State Response to Written "Questions & Comments"	5:00 p.m.	May 11, 2021
7. Deadline for Submission for Clarifications/Additional Questions	2:00 p.m.	June 1, 2021
8. State's Response to Second Round of Questions/Clarifications	5:00 p.m.	August 16, 2021
9. Response Deadline	12:00 p.m.	September 30, 2021
10. State Completion of Technical Response Evaluations		October 21, 2021
11. State Schedules Respondent Oral Presentation		October 22, 2021
12. Respondent Oral Presentations		November 8-10, 2021
13. State Opening & Scoring of Revenue Proposals	2:00 p.m.	November 15, 2021

14. Negotiations (Optional)		November 16-19; November 22-24
15. State Notice of Intent to Award Released and RFP Files Opened for Public Inspection	2:00 p.m.	December 1, 2021
16. End of Open File Period		December 8, 2021
17. State Sends Contract to Contractor for Signature		December 9, 2021
18. Contractor Signature Deadline	2:00 p.m.	December 16, 2021

2. Delete RFP ATTACHMENT 6.3. Section A in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

RFP ATTACHMENT 6.3. Section A

REVENUE PROPOSAL & SCORING GUIDE

Respondent shall refer to *RFP Attachment 6.3. Section B* for complete instructions to submit a Revenue Proposal as part of the RFP response. Failure to complete and submit the *RFP Attachment 6.3 Section B (Excel Spreadsheet)* correctly will result in disqualification of Respondent.

*The State will be looking for the lowest fees and highest value among Respondent proposals for the categories listed below. the Monthly Minimum Guarantee, Revenue Share Percentages and the Upfront Financial Incentive(s).			
CATEGORIES	FORMULA	POINTS	SCORE
ITS – Required Fees	Lowest Required Fee Amount / Total Required Fee Amount	x 2 (maximum section score)	= SCORE:
ITS – Revenue Share	Total ITS Revenue Share/Highest Total ITS Revenue Share	x 8 (maximum section score)	= SCORE:
ITS – Monthly Minimum Guarantee	Total Monthly Minimum Guarantee/ Highest Monthly Minimum Guarantee	x 3 (maximum section score)	= SCORE:
VVS	Total VVS Revenue Share Amount / Highest Total VVS Revenue Share Amount	x 2 (maximum section score)	= SCORE:

Tablets Option 1 Required Tablet Usage Rates or Fee Amounts Per Minute Tablets Option 2 Required Tablet Application Rates Per Transaction	$\frac{\text{Lowest Total Tablet Rate or Fee Amount}}{\text{Total Tablet Rate or Fee Amount}}$	$\times 3$ (maximum section score)	= SCORE:
Tablets Option 1 Tablet Revenue Share (%) Per Minute Usage Tablets Option 2 Tablet Application Revenue Share (%) Per Transaction	$\frac{\text{Total Tablet Revenue Share}}{\text{Highest Total Tablet Revenue Share Amount}}$	$\times 4$ (maximum section score)	= SCORE:
Electronic Trust Account	$\frac{\text{Total Electronic Trust Account Revenue Share Amount}}{\text{Highest Total Electronic Trust Account Revenue Share Amount}}$	$\times 5$ (maximum section score)	= SCORE:
Upfront Financial Incentive	$\frac{\text{Total Upfront Financial Incentive}}{\text{Highest Total Upfront Financial Incentive}}$	$\times 3$ (maximum section score)	= SCORE:
Total Points		30	= SCORE:
<i>State Use – Solicitation Coordinator Signature, Printed Name & Date:</i>			

3. **Delete RFP ATTACHMENT 6.3., Section B “Revenue Proposal and Scoring Guide” in its entirety and insert the attached excel file in its place (any sentence or paragraph containing revised or new text is highlighted):**
4. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.