



STATE OF TENNESSEE
Department of Environment and Conservation

REQUEST FOR INFORMATION
FOR
Alternative Camping

RFI # 32701-04732
January 24, 2023

1. STATEMENT OF PURPOSE:

The State of Tennessee, Department of Environment and Conservation issues this Request for Information ("RFI") for the purpose of identifying vendors with expertise and experience in providing alternative camping experiences. The information obtained from responses to this request will be used by TSP to plan the future procurement strategy for TSP's alternative camping services. We appreciate your input and participation in this process.

2. BACKGROUND:

Through this RFI, TSP seeks information on alternative camping services and structures to be offered in the system of parks. The TSP will review responses to questions contained within this RFI and intends to observe the functionality of the vendors' solutions in demonstrations. For the future procurement strategy, TSP is planning to consider all options available to meet the current and future needs of the system for the following:

- Variety of camping options
- Enhanced camping services
- Additional camping equipment and structures for more inclusive camping experiences
- New ideas and approaches for improving services and increasing revenues

COMMUNICATIONS:

- 2.1. Please submit your response to this RFI to:
 Liz Campbell, Executive Administrative Assistant
 Department of Environment and Conservation
 William R. Snodgrass Tennessee Tower, 2nd Floor
 312 Rosa L. Parks Ave
 Nashville, TN 37243
 (615)483-2653
 liz.campbell@tn.gov
- 2.2. Please feel free to contact the Department of Environment and Conservation with any questions regarding this RFI. The main point of contact will be:
 Mike Robertson, Director of Operations
 Department of Environment and Conservation
 William R. Snodgrass Tennessee Tower, 2nd Floor
 312 Rosa L. Parks Ave
 Nashville, TN 37243
 (615) 308-8276
- 2.3. Please reference RFI # 32701-04732 with all communications to this RFI.

3. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		1/24/2023
2.	RFI Response Deadline		2/15/2023

4. GENERAL INFORMATION:

- 4.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 4.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.
- 4.3. The State will not pay for any costs associated with responding to this RFI.

5. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

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TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS

COST INFORMATIONAL FORM	
1.	Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):
2.	Describe the typical price range for similar services or goods

ADDITIONAL CONSIDERATIONS	
Please provide input on alternative approaches or additional things to consider that might benefit the State: Tennessee State Parks are requesting presentations for all proposed solutions to meet all or most of the needs listed in the statement of purpose above and list of needs below:	
	SEMI-PERMANENT STRUCTURES AND EQUIPMENT
1.	Tents or other removable structures
2.	Furnishings to include but not be limited to beds, tables, and chairs
3.	Cookware or meal options
	STAFF
1.	Camping host to assist customers and maintain sites
2.	Administrative support for reservations and bookkeeping
	REVENUE

1.	Camping locations will be made available for an agreed upon rate plus profit sharing
	MARKETING
1.	A marketing campaign to advertise the alternative camping opportunities in Tennessee State Parks