



STATE OF TENNESSEE  
Department of Correction

**INVITATION TO BID # 32946-12985  
AMENDMENT # 1  
FOR BURIAL SERVICES DSNF**

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DATE: 11/3/2023

ITB # 32946-12985 IS AMENDED AS FOLLOWS:

1. Delete ITB Terms and Conditions section 3.8 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

**3.8 Communications and Contacts.** Prospective respondents must direct communications concerning this ITB to the following person designated as the Solicitation Coordinator:

Mike Bentheimer  
Department of General Services, CPO  
312 Rosa L Parks Avenue, 3rd Floor Tennessee Tower  
Nashville TN 37243-1102  
615-532-1922  
[Mike.Bentheimer@tn.gov](mailto:Mike.Bentheimer@tn.gov)

Unauthorized contact about this ITB with employees or officials of the State of Tennessee except as detailed in this ITB may result in disqualification from consideration under this procurement process. Notwithstanding the foregoing, respondents may alternatively contact:

Staff of the Governor's Office of Diversity Business Enterprise for assistance available to minority-owned, woman-owned, service-disabled veteran owned, businesses owned by persons with disabilities and small businesses as well as general, public information relating to this ITB (visit <https://www.tn.gov/generalservices/procurement/central-procurement-office-cpo/governor-s-office-of-diversity-business-enterprise--godbe--/godbe-general-contacts.html> for contact information); and

The following individual designated by the State to coordinate compliance with the nondiscrimination requirements of the State of Tennessee, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act, and associated federal regulations:

Helen Crowley  
Department of General Services, CPO  
312 Rosa L Parks Avenue, 3rd Floor Tennessee Tower  
Nashville, TN 37243-1102  
615-741-1035  
[Helen.Crowley@tn.gov](mailto:Helen.Crowley@tn.gov)

2. **ITB Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this ITB not expressly amended herein shall remain in full force and effect.