



STATE OF TENNESSEE
DEPARTMENT OF TENNESSEE WILDLIFE RESOURCE AGENCY

**INVITATION TO BID # 32801-12834
AMENDMENT #1
FOR TWRA Region 3 Office Janitorial Services**

DATE: June 23, 2023

ITB # 32801-12834 IS AMENDED AS FOLLOWS:

1. State responses to questions and comments below amend and clarify this ITB.

Any restatement of ITB text in the Question/Comments shall NOT be construed as a change in the actual wording of the ITB document.

PAGE #	QUESTION / COMMENT	STATE RESPONSE
	1. When will the companies be notified of the awarded contract?	See Terms and Conditions Section 3 for details regarding process for award.
	2. Is payments sent client's preferred software or is it paid via online?	See Terms and Conditions Section 6 for invoicing and payment information
	3. What security measures are in place when cleaning the building?	Building is locked during after hours cleaning times. The contractor shall receive a badge for building access to perform duties.
	4. Is the contractor responsible for the transportation?	See Terms and Conditions 6.3
	5. Is the contractor paid an hourly or monthly rate for the cleaning?	See Specifications Section A.2
	6. What is the complete set-aside for this contract?	Information is unavailable.
	7. Is the Crossville TWRA janitorial 36 hours total? Weekdays?	Contractor will invoice monthly for services performed. Cleaning shall take place three days per week on Monday, Wednesday, and Friday after business hours. Each day of service shall require about 2-3 hours per day to perform duties.
	8. Are there any additional locations in the Crossville area needing cleaning.	TWRA does not have additional locations. To ensure you receive bid notices, be registered in Edison and review contact information to ensure you have a current email on file.

- 2. ITB Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this ITB not expressly amended herein shall remain in full force and effect.