

Special Contract Request

This form should be utilized to facilitate contract and procurement requests that require the Chief Procurement Officer's prior approval and that of the Comptroller of the Treasury, as applicable. NOT required for a contract with a federal, Tennessee, or Tennessee local government entity or a grant. To requests approval for a Special Contract Request, complete and submit this e-Form and rout for approvals by selecting the appropriate Type of Contract or Procurement Method below. For additional guidance, please see the Special Contracts Request e-Form Job Aid available online at the following: <https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>.

Approval of the SCR does not constitute approval of the final contract.

Is this form for a Statewide Contract?	N
CPO Category Team	
Request Tracking #	32801-21622
1. Contracting Agency	32801
2. Type of Contract or Procurement Method	N No Cost N Revenue N Sole Source Y Proprietary N Competitive Negotiation N Other Y Standard N Technology
3. Requestor Contact Information	Clyde Hicks 615 781-7440 Clyde.hicks@tn.gov
4. Brief Goods or Services Caption	Law Enforcement Shotguns
5. Description of the Goods or Services to be Acquired	Benelli Supernova Tactical Shotgun
6. Proposed Contractor	TBD
7. Name & Address of the Contractor's principal owner(s) – NOT required for a TN state education institution	TBD
8. Proposed Contract Period – with ALL options to extend exercised The proposed contract start date shall follow the approval date of this request.	One Time Purchase months
9. Strategic Technology Solutions ("STS") Pre-Approval Endorsement Request – information technology (N/A to THDA)	Not Applicable

<p>10. Human Resources Pre-Approval Endorsement Request – contracts with an individual, state employee training, or services related to the employment of current or prospective state employees</p>	Not Applicable
<p>11. Are these goods or services currently available on a statewide contract? If YES, please explain why the current statewide contract is not being used for this procurement.</p>	No
<p>12. Maximum Contract Cost – with ALL options to extend exercised</p>	\$ 97500
<p>13. Was there an initial government estimate? If so, what amount?</p>	Yes, 97500
<p>14. Cost Determination Used- How did agency arrive at the estimate of expected costs?</p>	Vendor Quote -Attached
<p>15. Explanation of Fair and Reasonable Price- Explain how agency determined that price is fair and reasonable</p>	Internet search and vendor quotes
<p>16. Documentation of Discussions with Contractor- How did agency document discussions with Contractor? Attach documentation to this request as applicable.</p>	Current quotes
<p>17. Explanation of Need for or requirement placed on the State to acquire the goods or services</p>	Current inventory of Remington shotgun firearms is over thirty (30) years old.
<p>18. Proposed contract impact on current State operations</p>	TBD
<p>19. Justification – Specifically explain why the goods or services should be acquired through the procurement method or contract type selected.</p>	<p>Every commissioned law enforcement officer is issued firearms to be used in their duty as Wildlife Officers. Each officer is issued a 12-gauge shotgun for use in Wildlife Management Areas while enforcing all laws; from illegal hunting, poaching, trespass, and drug enforcement. TWRA Law Enforcement also coordinates actions with local and State agencies and responds to amber alerts and other law enforcement searches and operations. Our current inventory of police shotguns is well over thirty (30) years old. Replacement of these firearms is essential to have reliable law enforcement tools. Our TWRA Commission has approved the purchase of 250 Benelli Supernova tactical shotguns. This gun was evaluated on Price, Action, Shot Capacity. Sights and other criteria. The Selection Committee report is also attached which details our comparison and evaluation of available models. The report was done before the Remington Shotguns were discontinued. The Remington was the first choice of the committee. However, due to their unavailability, the 2nd choice is the Benelli Supernova Tactical Shotgun. Please approve this proprietary request for the Benelli Supernova Shotgun.</p>

For No Cost and Revenue Contracts Only	
20. What costs will the state incur as a result of this contract? If any, please explain.	
21. What is the total estimated revenue that the State would receive as a result of this contract?	0
22. Could the state also contract with other parties interested in entering substantially the same agreement? Please explain.	N
23. Summary of State responsibilities under proposed contract	
For Sole Source and Proprietary Procurements Only	
24. Evidence of Contractor's experience & length of experience providing the goods or services to be procured.	TBD
25. Has the contracting agency procured the subject goods or services before? If yes, provide the method used to purchase the goods or services and the name and address of the contractor.	No
26. Contractor selection process and efforts to identify reasonable, competitive, procurement alternatives	Method is unknown as purchase was thirty (30)

Form Approvals

Form Id:101062

Current Date Time	Step Title	Description	Form Action	Time Elapse
2022-02-16-11.58.19.000000	Initiated	Clyde D Hicks	Submitted	
2022-02-16-11.59.29.000000	Agency Forms Approver	Andrew Frost	Approved	1 minute
2022-03-07-11.10.55.000000	System		Executed	< 1 minute
2022-03-07-11.10.44.000000	COT Treasury Forms Approver	Bryan S Chriske	Authorized	2 days 19 hours 27 minutes
2022-02-17-12.41.20.000000	CPO Sourcing Forms Approver	Kayla Barnett	Approved	1 day 41 minutes
2022-03-03-12.54.29.000000	CPO Standard Forms Approver	Kevin C Bartels	Approved	14 days 13 minutes
2022-03-04-15.43.26.000000	CPO Director Forms Approver	Nicholas Edwards	Approved	1 day 2 hours 48 minutes

Comment History:

** Bryan S Chriske

** Mon, Mar 7 22, 11:10:42 AM

COT approval is not required. Approval of the EFORM in Edison on behalf of the Comptroller is perfunctory. It shall not be construed that the EFORM was reviewed for merit or approval nor shall it be construed that the data entry function into the Edison system was reviewed or approved. The accuracy of the data entry function and resulting documents remains with CPO.