



Tennessee Tank Talk



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Welcome!

Welcome to the 17th edition of Tennessee Tank Talk.

Since the early days of the Division, we have continued to strive for statewide consistency in everything we do; whether it's registering an underground storage tank compartment, paying a fee, evaluating or inspecting a closure or cleanup, or conducting an operational compliance inspection. Using the same process and procedures is a fundamental value in performing the Division's work. Not only does consistency help the Division conduct work efficiently and effectively statewide, but our ultimate goal from consistently performing our work is that it helps the regulated community predict and know what's expected as we implement the requirements of the *Tennessee Petroleum Underground Storage Tank Act*.

One of our most significant operational compliance consistency efforts is the development and publication of the *Standardized Inspection Manual (SIM)*. While portions of the compliance inspection process were standardized many years ago, the first compilation of the SIM was published in October 2015. With the issuance of new required 2015 federal rules that are now fully implemented in Tennessee on October 13, 2021, the SIM was updated and published as an electronic document officially on June 17, 2022. For the first time, the entire SIM is fully indexed, searchable, and can be downloaded and viewed on desktops, laptops/tablets, or even smartphones.

The development of the SIM has always been a collaborative effort between our staff and our stakeholders with this release being no different. Drafts were published and posted on our website, flyers were developed and distributed, 16 1.5-hour webinars were held in 2021 with nearly 1,300 participants, this monthly newsletter, and summary updates were presented to the Underground Storage Tank and Solid Waste Disposal Control Board. Soon, the SIM will be available in 8 languages so tank owners and operators of cultures represented in Tennessee can read and understand our inspection processes and procedures as well.

If you haven't already, take a few minutes to download the [SIM](#). Read sections of need or interest to you, and let us know what you think. We always welcome feedback in our continuous improvement efforts.

Sincerely,

Stan Boyd
Director

Standardized Inspection Manual

The June 17, 2022 SIM provides previously developed forms as well as new standardized fillable forms for several release detection methods as well as forms for required equipment testing and inspections. The SIM has been compiled as a single, searchable, hyperlinked, and indexed portable document file. Use Adobe Reader™ or other Adobe software products to take full advantage of these advanced features that allow needed information to be found more quickly and completely than ever before.

The Technical Chapters of every release detection method and release prevention requirement provide detail on the types of UST system equipment, operational and recordkeeping requirements as well as photographs and diagrams for illustration. These chapters also discuss specific manufacturers' requirements that are referenced in the Division regulations.

[What's Inside the SIM?](#)

Standardized Inspection Process	Atypical Underground Storage Tank Systems	Automatic Tank Gauging
Corrosion Protection	Manual Tank Gauging	Pressurized Piping and Line Tightness Testing
Secondary Containment and Interstitial Monitoring	Spill and Overfill Protection	Statistical Inventory Reconciliation
Suction, Gravity Feed and Siphon Piping	Tank Tightness Testing	Temporary Out of Service Systems
Policies	Tank Owner Quick Reference Guide	Tank Operator Reference Guide

Notification Update

The Fees and Notification section now has a designated email to complete and submit notification forms. The email is notification.fees@tn.gov. Beginning September 1st, 2022, notification forms must be sent to this email in order to be processed. Division notification staff will no longer be accepting forms to their individual work email addresses.

The forms can continue to be mailed or faxed to the Division address listed on the form.

If you have any questions about the new process, feel free to contact [Travis Treece](#) or [Melissa Porter](#).

[UST Notification Forms](#)

Pre-Installation Notification Form (CN-1288)	Submit 15 days prior to UST system installation
Amended Notification Form (CN-1260)	Submit within 30 days of any changes to: tank status, release detection method, tank product, tank or piping equipment, facility contact or address information.
Buyers Notification Form (CN-1392)	Submit within 30 days of purchasing a UST facility/property.
Sellers Change of Ownership Notification Form (CN-0911)	Submit within 30 days by the seller of a UST facility/property.
Change of Address Form (CN-1383)	Submit within 30 days of a change to the owner and/or the facility address.

Field Office Spotlight

Nashville Field Office



Counties Served: Cheatham, Davidson, Dickson, Houston, Humphreys, Montgomery, Robertson, Rutherford, Stewart, Sumner, Trousdale, Williamson, Wilson

Field Office Manager: [Rhonda Key](#) (615) 761-7590

Assistant Field Office Manager: [Carrie Ancell](#) (615) 925-0283

Field Office Inspectors / Enforcement Case Managers: Mark C. Brinton, Skylar Clemons, Aemilia Hamel, Jeffrey Mann, Paige Ottenfeld, Ethan Ralph, Robert Wilson

Remediation Case Manager: Katrina Hunter

Legal Consultant: Kim L. Kirk

Legal Assistant: Jo McCrary

Administrative Services Assistant: Jeni Veatch

[Find your local field office here!](#)

New Rules Resources

[UST- New Rules Web Page](#)

[Current Tennessee UST Rules](#)

[2018 Federal Rule Change Quick Reference Guide](#)

[Tank Owner Quick Reference Guide](#)

[Tank Operator Reference Guide](#)

(includes Tank Helper step-by-step instructions)

Additional Resources

[Standardized Inspection Manual \(SIM\)](#)

[UST New Contact Information](#)

[Contact Your Local Field Office](#)

[UST Forms and Guidance](#)

[EPA -Must For USTs](#)

[TDEC Underground Storage Tanks Home Page](#)

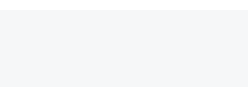
[EPA- Underground Storage Tanks Home Page](#)



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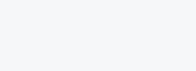
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