

## Who we are



### The Department:

The Department of Environment and Conservation (TDEC) exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment. TDEC has approximately 3,000 employees statewide supported by a total budget of more than \$400 million.

### Bureau of Parks and Conservation:

Lying within TDEC, the Bureau is responsible for the strategic leadership, management, and over-sight of our Tennessee State Parks, outdoor Recreation Resources, State Natural Areas, and State Archaeology.

### Tennessee State Parks:

Established to protect and preserve the unique examples of natural, cultural, and historic places in Tennessee. Our 56 state parks offer, among other things, over 1100 miles of trails, over 80 waterfalls, 372 cabins, 36 campgrounds, 6 resorts, 9 golf courses, and 7 full-service marinas.

### Recreation Resources Division:

Responsible for administering federal and state recreational grant programs to local and state governments, including the Local Parks and Recreation Fund (LPRF), the Recreational Trails Program (RTP), the Tennessee Recreation Initiative Program (TRIP), the Land and Water Conservation Fund (LWCF), and the Natural Resources Trust Fund (NRTF).

### State Natural Areas:

Dedicated to the protection and proper management of native plants, animals, and natural communities across Tennessee and is focused on searches, monitoring, conservation, restoration, and management of Tennessee's native species and plant communities.

### State Archaeology:

Dedicated to recording and preserving Tennessee's historic and prehistoric archaeological resources by maintaining the official state archaeological site archive; preserving and managing existing archaeological sites; identifying new sites; and conducting professional archaeological research and writing.

## Strategic Initiatives Lead Bureau of Parks and Conservation Office of Strategic Initiatives

Annual Salary Range: \$60,000 – \$73,000

### Overview

We're looking for a strategy and project management guru to help lead strategic initiatives for Tennessee's Bureau of Parks and Conservation. Do you enjoy project management like Davy Crockett enjoyed hunting bears? Can you write strategic plans like Dolly Parton wrote Jolene? Can you stay on time like Admiral Farragut following the Navy Master Clock? Does being in nature make you smile like Bill Dance reeling in a largemouth bass? If so, we want to hear from you!

This Executive Service position is located at TDEC's Central Office in Nashville and is part of the Division of Strategy & Support for the Bureau of Parks and Conservation. The position reports to the Director of Strategy & Support. The position will work primarily in an office environment and from home, with periodic field work across the state requiring light travel. In addition to the information below, the preferred candidate will have a passion for state parks, outdoor recreation, and conserving our natural environment.

### Primary Responsibilities:

- Managing and facilitating major strategic initiatives across our Bureau that will have long-lasting impacts across Tennessee State Parks and natural conservation, including the relatively new "Access 2030" initiative to help make Tennessee State Parks the most accessible state park system in the country, and the "TN State Lands Group" which is a multi-agency effort focused on achieving the most efficient and effective management of state lands across Tennessee.
- Prominent facilitation and coordination roles in high-level strategic efforts, including:
  - Tennessee State Parks Master Plan
  - Parks & Conservation Rural Development
  - Parks & Conservation Four-Year and One-Year Strategic Plans
- Serving as a point-of-contact for teams when multiple units are assigned to the same project to ensure team actions remain in synergy.
- Communication with executives to provide updates and ensure project outcomes align with intended goals.
- This position will also play critical roles in other initiatives and projects across the Bureau of Parks & Conservation as assigned.

### Education and Experience Qualifications

**Required experience:** Bachelor's degree with three years' relevant experience. Strong knowledge and experience with project management processes and best practices. Ability to work on multiple projects simultaneously.

**Preferred experience:** A master's degree and five years of relevant experience. Strong knowledge of strategic planning components and best practices. To apply for this position, follow this link: <https://www.tn.gov/careers>.

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*