

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
21-22_67

Name of the school system:

Bartlett City Schools

Description of the violation:

BCS failed to invite a parent to an IEP team meeting.

BCS failed to notify a parent of the right to request an assessment after determining a student did not need special education and related service.

BCS failed to provide a copy of the draft IEP.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.305(d)(1)	Additional requirements for evaluations and reevaluations
34 C.F.R. § 300.322	Parent participation
SBE Rule 0520-01-09-.15(1)	Parent Participation in IEP Meeting
SBE Rule 0520-01-09-.15(2)	Parent Participation in IEP Meetings

BCS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 09/01/22; and,
2. Within ten (10) days of completion of the training, provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.

Final determination of the department: The department will monitor and document BCS compliance with corrective measures ordered.