

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
21-22 #52**

Name of the school system:

Cumberland County Schools

Description of the violation:

CCS failed to:

1. Provide an appropriate individualized education program (IEP) to meet student's needs; and
2. Provide a prior written notice (PWN) for an IEP meeting.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.320(a)(4)	Definition individualized education program
34 C.F.R. § 300.503(b)	Prior notice
34 C.F.R. § 300.324	Development, review, and revision of IEP
TN State Board Rule 0520-01-09-.15(4)	Parent participation

CCS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 6/30/2022;
2. Within 10 days of completion of training provide the department of the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. Within ten (10) days of receipt of this letter, schedule an IEP meeting with Complainant to review the results of the FBA, as well as update IEP and behavior plan, as appropriate; and
4. Within ten days of meeting, provide documentation to the department of all team decisions under step #4.

Final determination of the department:

The department will monitor and document CCS compliance with corrective measures ordered.