

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
20-21 #27**

Name of the school system:

Clarksville-Montgomery County School System (CMCSS)

Description of the violation:

CMCSS failed to provide Complainant with access to records.

Description of the law or regulation determined to be violated:

34 C.F.R. §300.320(a)(3)(ii)	Definition of Individualized Education Program
TN State Board Rule 0520-01-09-.15	Parent Participation
TN State Board Rule 0520-01-09-.16	Prior Notice by Local Education Agency

CMCSS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 6/1/2021; and
2. Within ten (10) days of completion of training provide the department of the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation.

Final determination of the department: The department will monitor and document CMCSS compliance with corrective measures ordered.