

# School Bus Stop Evaluation Criteria - Sample

Evaluator Name: \_\_\_\_\_

Bus Route: \_\_\_\_\_ Address: \_\_\_\_\_

Stop Description	
AM Stop	PM Stop
<input type="checkbox"/> Right Side Loading (non-crossing)	<input type="checkbox"/> Right Side Loading (non-crossing)
<input type="checkbox"/> Left Side Loading (crossing)	<input type="checkbox"/> Left Side Loading (crossing)
<input type="checkbox"/> Right Side Unloading (non-crossing)	<input type="checkbox"/> Right Side Unloading (non-crossing)
<input type="checkbox"/> Left Side Unloading (crossing)	<input type="checkbox"/> Left Side Unloading (crossing)

School Bus Stop Evaluation Criteria	Yes	No
1. Is the stop located at least 100' prior to a right-turn lane?		
2. Are there any obstacles (dumpsters, parked vehicles, overhangs, landscaping, etc.), narrow roadways, or other hazards present that would put the school bus at risk?		
3. Is the stop located at least 300' from railroad tracks?		
4. Is the stop visible to motorists from a minimum distance of 300'? *This may vary based on posted speed limit/observed traffic speed, and types of vehicles that travel that road.		
5. If the stop is located near a body of water, is there a physical barrier between the stop and the water, i.e. a guardrail or fence?		
6. Is some type of road construction or other construction taking place in an area that poses a danger to students at the stop?		
7. Is the stop located near an access/egress driveway of a commercial business or apartment complex which would cause students to walk across traffic moving at speeds greater than 5 mph?		
8. Is the stop free of obstructions that lessen student, motorist, and school bus driver visibility including shrubbery, utility poles, walls, fences, trees, parked cars, and other obstructions?		
9. Is the next closest stop on that same route at least (the minimum distance per local policy) away? *Except in special circumstances such as overcrowded stops or IEP requirements.		

10. Is there sufficient room at the stop away from the roadway for students to safely wait for the school bus?		
11. Does the physical space that the stop occupies provide sufficient room for the number of students using the stop?		
12. Is there sufficient room at the stop for students to de-board the bus then walk at least 10' away from the bus before it departs the stop?		
13. In the absence of a sidewalk is there a safe path that provides access/egress to/from the stop?		
14. If the bus stop location requires that the bus reverse direction, is there sufficient space to allow this task to be accomplished?		

<b>Explanation</b>
Explain exceptions/additions to the criteria below. Identify which criteria you are explaining. Use reverse side to sketch stop if necessary.

**Supervisor's Recommendation**

- Stop is safe as is.
- Stop should be moved to:  
\_\_\_\_\_.
- Stop should be combined with another nearby stop at the following location:  
\_\_\_\_\_.
- The following specific action is required to make the stop safe:  
\_\_\_\_\_.

\_\_\_\_\_  
**Evaluator Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Supervisor Signature**

\_\_\_\_\_  
**Date**

