



BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

CANDICE MCQUEEN
COMMISSIONER

July 18, 2018

Dr. Timothy Malone
New Vision Academy
938 Havenhill Drive
Nashville, TN 37217

Dear Director Malone:

Please find attached the summary review of findings from the School Nutrition Program's 2017–18 fiscal year administrative review of New Vision Academy's National School Lunch Program and School Breakfast Program. This review was conducted the week of January 23, 2018, with the exit date of January 26, 2018. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director will provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the system improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than July 5, 2018. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, and I will assist you with your next course of action. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of New Vision Academy's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Jody Baruth,

State Director
School Nutrition Program

New Vision Academy (C370)

Review ID: 847

Exit Conference Date: 1/26/2018

Review Year: 2018

Month of Review: November

Lead Reviewer: Andrew McCluskey

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

1200 - Professional Standards	V-1200	Professional standards hours were not being tracked.	Establish a mechanism to track training hours and upload a summary of training hours to demonstrate compliance.
800 - Civil Rights	V-0800	The non-discrimination statement on menus was not current.	Update all documents with the correct statement and attach examples of the new documents to demonstrate compliance.

Site - Level Findings: New Vision Academy (8004)

400 - Meal Components and Quantities - Breakfast	V-0400	Signage is required in all cafeterias that explain what items and quantities constitute a reimbursable meal. The signs that were posted in the cafeteria did not accurately identify the necessary components and quantities for a reimbursable meal.	Update signage with ones that explain the required elements of a reimbursable meal for breakfast and lunch. Post correct signs and take a photograph of them an upload to the review documents of this AR in TMAC.
400 - Meal Components and Quantities - Lunch	V-0400	At the start of the lunch meal service, there were only eight cartons of a second variety of milk. The deliver for milk had not shown up so the rest of the lunch meal service only had one variety of milk.	Correspond with milk vendor to make sure that all deliveries arrive as scheduled. Attach copy of email or letter sent to vendor making them aware of this deficiency.