



December 5, 2024

Mrs. Jeaneen Shelton
The Land Academy
3430 Overton Crossing Street
Memphis, TN 38127-5648

Dear Mrs. Shelton:

Please find the attached summary review of findings from the School Nutrition Program's 2024-25 fiscal year administrative review of The Land Academy's National School Lunch Program and School Breakfast Program. This review was conducted the week of December 2, 2024, with the exit date of December 3, 2024. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than January 3, 2025. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in fiscal action.

Upon receipt of The Land Academy's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

A handwritten signature in black ink that reads "Joshua Nunnally".

Joshua Nunnally
State Director of School Nutrition
Tennessee Department of Education
School Nutrition Program

The Land Academy Elementary Inc (P350)

Review ID: 4216

Exit Conference Date: 12/3/2024

Review Year: 2024-2025

Month of Review: October

Lead Reviewer: Audra Barron

Area	Findings ID	Finding Description	Required Corrective Action
-------------	--------------------	----------------------------	-----------------------------------

SFA - Level Findings

800 - Civil Rights	V-0800	Program materials did not contain the appropriate non-discrimination statement.	Ensure that the appropriate non-discrimination statement is being used on all program materials. Upload updated copies of materials as proof of compliance.
--------------------	--------	---	---

Site - Level Findings: The Land Academy Elementary, Inc (9939)

1400 - Food Safety	V-1400	Observed selected relevant temperature logs were not available for review.	Retrain cafeteria staff on proper temperature logging procedures; attach an agenda and sign-in sheets of trainees as documentation that this training has occurred. Also, attach a temperature log of each type of temperature log after corrective action has occurred to demonstrate compliance with standard operating procedure (SOP).
1400 - Food Safety	V-1400	Observed the SFA's food safety plan was not properly implemented.	Retrain staff on proper jewelry policy. Upload training agenda and sign in sheet.