



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

March 29, 2022

Mrs. Cady Wilson
New Hope Academy-Franklin
1820 Downs Blvd
Franklin, TN 37064-6859

Dear Director Wilson:

Please find attached the summary review of findings from the School Nutrition Program's 2021-22 fiscal year administrative review of New Hope Academy-Franklin National School Lunch Program. This review was conducted the week of March 28, 2022, with the exit date of March 28, 2022. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than April 25, 2022. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of New Hope Academy-Franklin's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Sandy Dawes
State Director
School Nutrition Program

New Hope Academy - Franklin (P330)

Review ID: 2284

Exit Conference Date: 3/28/2022

Review Year: 2021-2022

Month of Review: February

Lead Reviewer: Joelene Shearer

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

1400 - Food Safety	V-1400	1400: a. Observed the SFA did not have a district-wide Food Safety plan with the required elements.	1400-CA: Upload a copy of a revised comprehensive food safety plan to include regulatory items required by 7 CFR 210.13. Include Standard Operating Procedures, menu items grouped according to process categories, critical control points, critical control points and critical limits, monitoring procedures, corrective actions procedures, recordkeeping procedures, and periodic program review.
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