

CONNECTED COMMUNITY FACILITIES GRANT BUDGET HELPTXT

- **Construction** costs can include, but is not limited to, any proposed costs related to the construction, repair, rehabilitation, installation, and improvement of facilities as well as internal labor costs incurred as part of eligible project activities.
- **Architect Fees/Engineering** costs can be included if they fall within the contract period and may include but are not limited to costs related to engineering, architectural, and project management costs involved in designing and constructing the proposed project.
- **Professional fees and grants and awards** costs may include, but are not limited to, the following: legal and auditing fees, public feedback processes, equity assessments and planning, needs assessments, permitting, planning, architectural design, engineering design, and work related to environmental, historical, and cultural reviews. Additionally, fees for external consultants or agencies engaged in designing and/or implementing grassroots marketing campaigns for the Affordable Connectivity Program and the organization's awards, grants, subsidies, and other pass-through expenditures may be included in this section.
- **Supplies, telephone, postage and shipping, equipment rental and maintenance, and printing and publications** costs are purchases less than \$5,000.00 and may include, but are not limited to, devices, office equipment, telecommunications equipment, shipping, textbooks, broadband readiness materials, printing costs of fliers and other promotional materials, and more.
- **Occupancy** costs include, but are not limited to, the ancillary costs necessary to operationalize and put the capital assets to full use and costs of long-term leases (for terms greater than five years) of facilities required to provide qualifying broadband service.
- **Grant/Project Administration** costs are limited to 6% of the total budget or the indirect cost rate if a negotiated indirect cost rate agreement is in place. Examples of these costs are administration (including performance accountability requirements), planning activities (excluding strategizing and implementation of developed plan), budgeting and accounting services to track grant and prepare reimbursement requests, environmental review, and federal grant compliance.
- **Capital Purchases** are the acquisition of real property, vehicles, or equipment purchased at \$5,000 or more, such as bucket trucks and prefabricated buildings.
- **Project Contingency** covers potential cost estimation shortfalls. This budget category should be utilized to describe the reasoning behind the need for funding, methods used to calculate the costs, and any additional information regarding the costs; a brief, reasonable justification is required.
- **Other Non-Personnel** costs include, but are not limited to, upfront costs not covered by the other budget categories, such as permits, required licenses, sales tax applicable to new equipment purchases and warehousing expenses, and miscellaneous minor material.

Note: Providing an additional match beyond the required match will not yield a higher score on the application.

Additionally, if a recipient provides an additional match, they will receive a lower percentage of reimbursement per invoice. Because the additional match increases the total funding of the project, the percentage of reimbursement per invoice will be lower.

The 80% match will be applied to the original project funding amount only.

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- **Option 1 – Required Match Only:** \$100 total project cost, which is equal to \$80 grant funds and \$20 required match
 - Total Project Cost = Grant Funds + Required Match
 - Total Project Cost (\$100) *(0.80) = Grant Amount (\$80)
 - Total Project Cost (\$100) – Grant Amount (\$80) = Required Match Amount (\$20)
 - Grant Funds (\$80) / Total Project Cost (\$100) = Reimbursement Rate (80%)
 - Reimbursement Request of \$100 (Invoice 01): \$80 is reimbursed to grantee.

Total Project Amount		\$100.00							
Grant Amount		\$80.00							
Percent of Grant Funds Match Requirement (%)		80.00%							
Budget Line-Item		Initial Total Project Budget	Revision 1	Revision 2	Current Project Budget	Grant Budget	% Project Funds	Grantee Match	% Project Funds
A	Construction (Including Inspection)	\$100.00			\$100.00	\$80.00	80.00%	\$20.00	20.00%
B	Engineering and Design	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
C	Legal Services	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
D	Appraisals	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
E	Acquisition of Property	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
F	Capital Purchase	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
G	Project Contingency	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total		\$100.00	\$0.00	\$0.00	\$100.00	\$80.00	80.00%	\$20.00	20.00%

- **Option 2 – Additional Match Provided:** \$120 total project cost, which is equal to \$80 grant funds and \$40 total matching funds (\$20 required match + \$20 additional match)
 - Total Project Cost = Grant Funds + Total Matching Funds
 - Required Match (\$20) + Additional Match (\$20) = Total Matching Funds (\$40)
 - Total Matching Funds (\$40) + Grant Funds (\$80) = Total Project Cost (\$120)
 - Grant Funds (\$80) / Total Project Cost (\$120) = Reimbursement Rate (66.7%)
 - Reimbursement Request (Invoice 01) of \$100: \$66.70 is reimbursed to grantee.

Total Project Amount		\$120.00							
Grant Amount		\$80.00							
Percent of Grant Funds Match Requirement (%)		66.67%							
Budget Line-Item		Initial Total Project Budget	Revision 1	Revision 2	Current Project Budget	Grant Budget	% Project Funds	Grantee Match	% Project Funds
A	Construction (Including Inspection)	\$120.00			\$120.00	\$80.00	66.67%	\$40.00	33.33%
B	Engineering and Design	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
C	Legal Services	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
D	Appraisals	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
E	Acquisition of Property	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
F	Capital Purchase	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
G	Project Contingency	\$0.00			\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total		\$120.00	\$0.00	\$0.00	\$120.00	\$80.00	66.67%	\$40.00	33.33%