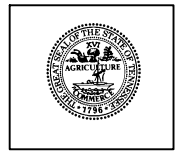


Tennessee Board for Licensing Contractors  
 500 James Robertson Pkwy.  
 Nashville, TN 37243-1150  
 Telephone: 800-544-7693  
 Web: <http://tn.gov/commerce/boards/contractors/>  
 Email: [Contractors.Home-Improvement@TN.Gov](mailto:Contractors.Home-Improvement@TN.Gov)



**REQUEST FOR REPLACEMENT**  
*(Duplicate License Certificate/Pocket-Card)*

Please check the type of duplicate license requested:

- Contractor - Fee: 25.00** (Prof. 1801)
- Home Improvement - Fee: 10.00** (Prof. 1701)
- Limited Licensed Plumber - Fee: 25.00** (Prof. 1802)
- Limited Licensed Electrician - Fee: \$5.00** (Prof. 4001)

**LICENSE INFORMATION:**

License ID# 000\_\_\_\_\_

License Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

(\_\_ No Change; \_\_ Yes – New Address)

Telephone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_; Fax: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_

Email: \_\_\_\_\_

As owner or officer, I am authorized to request a duplicate license certificate and pocket card on behalf of licensed entity.

\_\_\_\_\_

Print Name    Signature    Date

Complete the request form, sign and enclose the required fee (*check or money order; no cash or credit card*), payable to: **Contractors Board** (*include license ID# on the check*)

**Mail to:**            **Tennessee Board for Licensing Contractors**  
                          **500 James Robertson Parkway**  
                          **Nashville, TN 37243-1150**

Upon receipt, a duplicate will be issued. Please allow 5 to 7 business days for mail delivery.

*Fees for duplicate licenses are set by the Rules and Regulations outlined in 0680 and may be downloaded from the website at: <http://www.state.tn.us/sos/rules/0680/0680.htm>*